

Approved For Release 2001/09/04 : CIA-RDP86-00244R000300090003-2
ADMINISTRATIVE - INTERNAL USE ONLY

This Notice Expires 1 March 1971

~~Employee Cafeteria Committee~~

LOGISTICS

HN [REDACTED]

STATINTL

26 February 1970

*Hilda
cafeteria*

EMPLOYEE CAFETERIA COMMITTEE

STATINTL Rescission: HN [REDACTED]

STATINTL

1. The cafeterias at the Headquarters Building, [REDACTED] and the Ames Center Building are operated by Government Services, Incorporated, under a contract with the General Services Administration; however, monitoring the cafeteria operations is an Agency responsibility. Comments and suggestions by employees who patronize the cafeterias are welcomed as a constructive step toward maintaining a high level of service of quality food at reasonable prices.

2. As a means of providing employees of the Agency with a mechanism for expressing their comments and suggestions regarding the cafeteria operations, an Employee Cafeteria Committee was established in 1968 to advise the Director of Logistics in the monitoring of the cafeteria operations. Committee members and the terms of their membership, beginning 1 March 1970, are given below:

O/DCI	1 year
Rosslyn Area	2 years
DDP	1 year
DDS	1 year
DDS&T	2 years
DDI	2 years
[REDACTED]	2 years

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After 1 March 1970, all new members will be appointed for two-year terms. To provide continuity, only a portion of the committee will be replaced each year: in 1971, three new members will be appointed; the following year four new members will be appointed.

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IN [REDACTED]

26 February 1970

LOGISTICS

3. The continued cooperation of all employees is necessary to help those involved in cafeteria management to exchange meaningful information about cafeteria operations. Employees wishing to express their views on cafeteria operations should contact their Directorate or area committee member, who will be conversant with the cafeteria program. Specific incidents related directly to the quality of food or service should be brought directly to the attention of the cafeteria manager at the time they occur.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

JOHN W. COFFEY
Acting Deputy Director
for Support

DISTRIBUTION: ALL EMPLOYEES

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